



**Hands-on Exercise No. 3
DigiSkills.pk 2.0 Batch-02
Creative Writing**

Total Marks: 10

Due Date: 08/09/2022

Instructions:

Please read the following instructions carefully before submitting this Hands-on Exercise:

- Use MS PowerPoint to prepare exercise solution.
- You may consult tutorials and videos if the concept is not clear.
- Your submitted exercise will not be considered/counted if:
 - It is submitted after due date.
 - It is not in the required format (.ppt or .pptx)
 - It does not open, or file is corrupt.
 - It is copied (partial or full) from any source (websites, forums, students, etc.)

Learning Outcome:

After completing this exercise, you shall be able to:

- Learn about research and data collection from online sources.
- Create presentations on PowerPoint.
- Learn to use text and graphics to present your ideas.
- Learn to cite references for your content.

Problem Statement

Create a 5-page presentation on MS PowerPoint on the following topic:

Pros & Cons of Online Education

Tasks:

- Use Google to research the given topic.
- Read at least 3-4 different articles and try to expand your research on the topic. You must not use information from Wikipedia.
- Collect all the data including facts, scientific research, pictures, graphs, etc.
- Brainstorm ideas and plan before you write.
- Open MS PowerPoint and create the title for your presentation. The first slide should include the name of the topic, your name, date of submission and write 'Created for DigiSkills Creative Writing Course Hands-on Exercise No. 3' at the end.
- Write introduction on the 2nd slide and Pros and Cons on the 3rd and 4th slide.
- Write the conclusion and cite references on the last slide. For citing references, write the title of the article/blog and URL of the website you have taken reference from.
- Use relevant pictures and graphs to complement your written content.
- Make sure to follow the rules of writing presentations taught by the Instructor.
- Save the file on PowerPoint with the default extension(.ppt, .pptx)
- Keep the name of the file simple e.g. CWE03.

Guidelines:

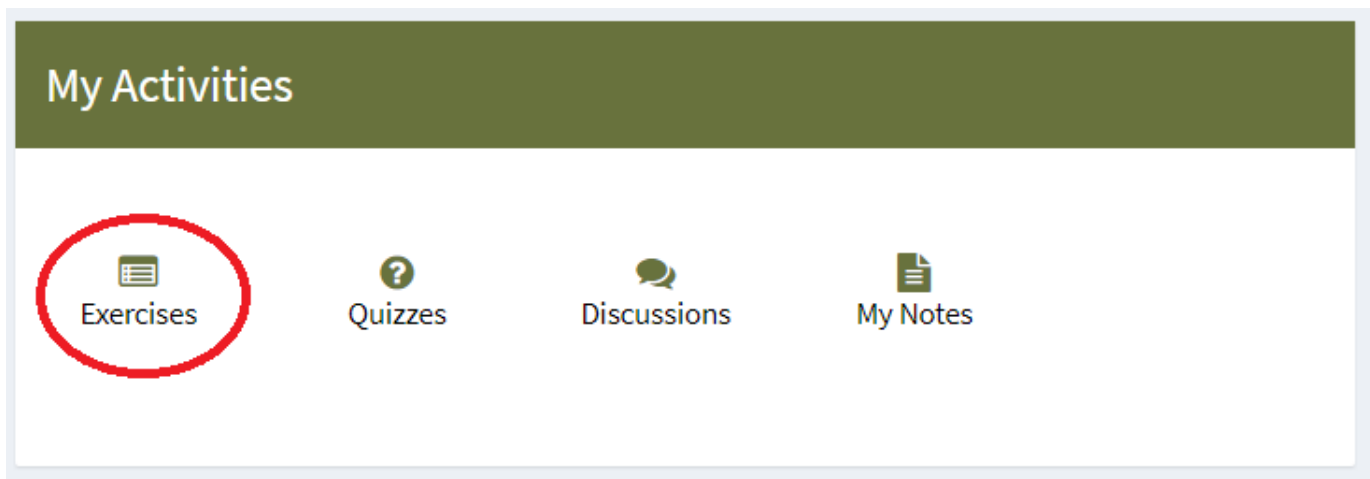
- Carefully watch **Video Lesson No. 88-94**, before attempting the exercise.
- Your Solution file SHOULD:
 - Not have copied content/format, as it will not be considered grade worthy.
 - Be submitted in MS PowerPoint format only.

BEST OF LUCK ☺

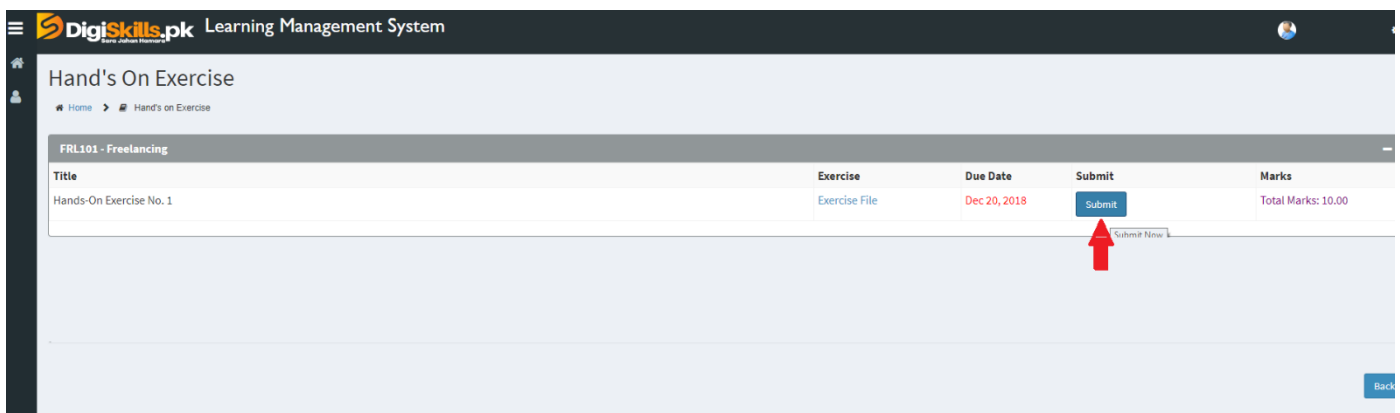
How to submit solution file on LMS?

Please perform the following steps for submitting your solution using LMS:

- 1) Login to the LMS
- 2) Click on the **Exercises** button within the **My Activities** section



- 3) Click on the submit button to upload your Solution.



- 4) Keep in mind to upload your Solution in .ppt or .pptx format